

Thank you for your support of United Way. Please note these deadlines for remitting donations to ensure everything is processed according to the donor's wishes.

Wednesday, November 21, 2018: Turn in all pledges from donors who wish to receive a bill in December, 2018.

Wednesday, December 26, 2018: Turn in all credit card payments to allow United Way adequate time to process them before Monday, December 31, 2018. Donors may pledge and pay at www.gtcuw.org until midnight on December 31.

Monday, December 31, 2018: Last business day of the year.
To qualify for a tax deduction in 2018:

- **Checks** must be in United Way's office OR envelope must be postmarked by December 31st
- Electronic **stock transfers** must be received by United Way's brokerage account OR original **stock certificates** must be in United Way's office
- United Way cannot guarantee that credit card payments received on December 31 will be charged before the end of the year unless they are made on our website which may be done until December 31st at Midnight.

By January 31, 2019: United Way issues tax receipts for all cash, check and credit card payments of \$100 or more that were received by December 31, 2018.

Please note: Tax laws for payroll deduction require donors to have a pay stub, W-2 or other employer-issued document and a donor pledge card in order to claim a tax deduction. United Way cannot issue tax receipts for payroll deduction gifts.

How to Remit Donations

Cash Remittance: Greater Twin Cities United Way has staff available to pick up cash. Call your United Way contact or (612) 340-7400 to schedule a pick-up.

Non-cash Remittance: Please mail checks, pledge forms, or other remittance that does not include cash to:
Greater Twin Cities United Way
ATTN: Jane Novak
404 South 8th Street
Minneapolis, MN 55404

Electronic remittance can be emailed to your United Way contact. If you are not sure who that is, please call (612) 340-7400.

Thank you for your support!